



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/31/22

Procurement Unit  
Tel. No.: (045) 606-8142/ 606-8157

Supplier : **BENERSON ENTERPRISES**  
Address : F. Tañedo St., Poblacion, Tarlac City  
Type of Business : Merchandising  
TIN No. : 221-815-120-002 VAT Reg.  
Tel. No. : (045) 982-1585

PR No.: 2022-02-033  
PO No.: 2022-097  
Date: 2/18/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 30 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	bottle	<b>INK, for Epson 005 printer, 005s</b> ***** <i>Purpose: For office use</i>	4	500.00	<b><u>2,000.00</u></b>

(Total Amount in Words) Two Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

*AR*  
**DR. ARMEE N. ROSEL**  
VP, Research & Extension Services  
Authorized Official *AR*

Conforme:

**BENERSON ENTERPRISES**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

*Jasper A. Yauder*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-101101-1021-01-0130  
Amount : ₱ 2,000

Form No.: TSU-PRO-SF 09 | Revision No. 03

Effectivity Date: August 24, 2020

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*at posted 2/21/2022*