



# PURCHASE ORDER

**DELIVERY DUE DATE:** 2/3/24

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

Supplier : **PENITON TRADING**  
Address : Lot 7 Blk 1 Zabarte Rd., Brgy. 177, Camarin, District 1 Caloocan City  
Type of Business : Merchandising  
TIN No. : 198-368-727-000 VAT Reg.  
Tel. No. : 0943-133-6305 / 0943-133-6304 / 0956-382-1146

PR No.: 2023-07-292  
PO No.: 2023-596  
Date: 11/21/2023  
Mode of Procurement: Public bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 60 Calendar days  
Date of Delivery: Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	set	<b>OFFICE CUBICLE</b> , Low Office Partition; L-Shape with grommet black; Size: 150 x 150 x 60cm; Panel: Fabric with Glass (Stripe Frosted sticker); Panel Thickness: 4.68cm; H 120cm x W 150cm = 2pcs.; H 120cm x W 60cm = 1pc; with wooden mobile pedestal and CPU rack; Color: Charcoal Gray; Shade of Lamination: Natural Touch; Finish: Oakwood; Type of Fabric: C23Polyester (Left: 20); (Right: 26)	46	28,000.00	1,288,000.00
2	set	<b>OFFICE CUBICLE</b> , Low Office Partition; L-Shape with grommet black; Size: 120 x 160 x 60cm; Panel: Fabric with Glass (Stripe Frosted sticker); Panel Thickness: 4.68cm; H 120cm x W 120cm = 1pc; H 120cm x W 160cm = 1pc; H 120cm x W 60cm = 1pc; with wooden mobile pedestal and CPU rack; Color: Charcoal Gray; Shade of Lamination: Natural Touch; Finish: Oakwood; Type of Fabric: Polyester (Left: 7); (Right: 5)  <i>Manufacturer's Warranty: all office cubicles including mobile pedestal covered of at least <b>one (1) year</b> from manufacturer defect under normal usage</i>  ***** <i>Purpose: Supply, Delivery, and Installation of Office Cubicles</i>	12	22,250.00	267,000.00
					<b>1,555,000.00</b>

(Total Amount in Words) One Million Five Hundred Fifty-Five Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Conforme: JENIE ROSE BELANDRES  
12-01-23

Very truly yours,

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official

### PENITON TRADING

(Signature over printed name & date)

Bank Account Name: PENITON TRADING  
Bank Account Number: 1491-1581-11  
Bank Name: LAND BANK  
Bank Address: ROBINSON NOVALICHES



Funds Available:  
  
JASPER A. YAUDER, CPA  
Budget Officer

ALOBS No.: 12-706411-7077-11-2726  
Amount: 1,555,000.00