



PURCHASE ORDER

DELIVERY DUE DATE: 6-5-23

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **TRN-TOP CLEANING SUPPLIES TRADING**
 Address : Calle Edward, Brgy. San Sebastian, Tarlac City
 Type of Business : Merchandising
 TIN No. : 614-040-783-00000 Non-VAT
 Tel. No. : (045) 982-5262 / 0920-962-7449

PR No.: 2023-03-119
 PO No.: 2023-206
 Date: 05/11/2023
 Mode of Procurement: Shopping

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:


Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 calendar days
 Date of Delivery: _____ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pack	PLASTIC, transparent, 10"x15", 100pcs/pack	5	160.00	800.00
2	pack	PLASTIC, transparent, 12"x18", 100pcs/pack	5	220.00	1,100.00
3	pack	SACK PLASTIC, clear, 25"x50", 50pcs/pack	5	510.00	2,550.00
***** Purpose: for APP-2023 1st Quarter General Merchandise					4,450.00

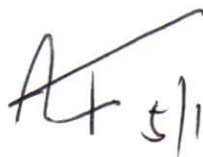
(Total Amount in Words) Four Thousand Four Hundred Fifty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,


 DR. GRACE N. ROSETE
 Vice President for Administration
 Authorized Official

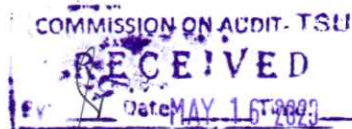
Conforme:



5/16/23

TRN-TOP CLEANING SUPPLIES TRADING

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:

JASPER A. YAUDER, CPA
 Budget Officer

ALOBS No. : 02-207512-2023 05-1057
 Amount : ₱ 4450-