



PURCHASE ORDER

DELIVERY DUE DATE: 04-09-2020

Procurement Unit

Telephone No.: 045-606-8142/606-8157

Supplier : **ROBINSONS SUPERMARKET CORP.**
 Address : 132 Cindys Complex F.Tañedo St., Tarlac City,
2300 Tarlac
 TIN#: 000-405-340-136
 Tel. No. : (045) 982 3232
 Contact Person: Glory V. Duque

PR No.: 2020-01-027
 PO No.: 2020-130
 Date: 3/4/2020
 Mode of Procurement: Small Value

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
 Date of Delivery: _____

Delivery Term: 30 Calendar Days
 Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	pc	COFFEE, 3in1, Nescafe Creamy White x 10 pcs	100	65.00	6,500.00
5	box	TEA, Original Flavor, GRN Lipton	50	76.00	3,800.00
6	pc	WATER, Bottle, 350ml, SS Nature's pure	1750	5.75	10,062.50
***** Purpose: for Hotel use					<u>20,362.50</u>

(Total Amount in Words) Twenty Thousand Three Hundred Sixty Two Pesos and 50/100 Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GLENARD T. MADRIAGA
 VP, Admin. & Finance
 Authorized Official

Conforme:  3/10/2020


ROBINSONS SUPERMARKET CORP.

(Signature over printed name & date)

Bank Account Name: _____
 Bank Account Number: _____
 Bank Name: _____
 Bank Address: _____



Funds Available:


ELENA MAY T. TEOFILO
 OIC, Budget Office

ALOBS No. :
 Amount :

Reported 3/11/2020