



PURCHASE ORDER

Procurement Unit
Tel. No.: 045-606-8142/ 606-8157

DELIVERY DUE DATE: 2-19-23

Supplier : **A.C. MENDOZA PRINTING COMPANY INC.**
Address : San Sebastian Village Phase 3, Tarlac City
Type of Business : Manufacturing
TIN#: 007-290-469-000 VAT REG.
Tel. No. : 045 - 9821814

PR No.: 2023-01-025
PO No.: 2023-058
Date: 2/9/2023
Mode of Procurement: Small Value

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:
Delivery Term: 30 calendar days
Payment Term: N/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	PAPER , Oyster 9" x 12", Conqueror texture contour (Diploma, Various Seminars)	8000	28.00	224,000.00
6	pack	LAMINATING FILM , 111 X 154 250 micron (100pcs) ***** <i>Purpose: APP - 1st Quarter 2023 Business Center (for office supplies)</i>	20	1,800.00	36,000.00
					<u>260,000.00</u>

(Total Amount in Words) Two Hundred Sixty Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE
Vice President for Administration
Authorized Official

Conforme:
A.C. MENDOZA PRINTING COMPANY INC.
(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____

COMMISSION ON AUDIT - TSU
RECEIVED
Date FEB 12, 2023

Funds Available:

JASPER A. YAUDER, CPA
Budget Officer

ALOBS No. : 11-2023-12-1023-02-0020
Amount : ₱260,000-