



PURCHASE ORDER

Procurement Unit

Tel No.: 045-606-8142/606-8157

DELIVERY DUE DATE: 3/30/23

Supplier : **GREGMAN'S GENERAL MERCHANDISE**

Address : Zamora St., San Roque, Tarlac City

Type of Business : Merchandising

TIN No. : 157-742-805-000 VAT Reg.

Tel. No. : (045) 982-2320

PR No.: 2023-01-047

PO No.: 2023-081

Date: 02/22/2023

Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**

Delivery Term: 30 calendar days

Date of Delivery:

Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	ream	Bond Paper A4, 70gsm	15	205.00	3,075.00
9	packs	Binder Clip, 1 1/4"	6	55.00	330.00
***** Purpose: To be used in the processing of documentary requirements for TES AND TDP Grantees of CHED Charged to Administrative Cost - TF (P71,700.00)					<u>3,405.00</u>

(Total Amount in Words) Three Thousand Four Hundred Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme:

2/28/23

GREGMAN'S GENERAL MERCHANDISE

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

COMMISSION ON AUDIT TSU

RECEIVED

DATE FEB 28 2023

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02 - 108604 - 2023 - 02 - 1176

Amount : 3,405.00