



# PURCHASE ORDER

Procurement Unit  
Tel No.: 045-606-8142/ 606-8157

**DELIVERY DUE DATE:** 9/7/23

Supplier : **IMM BRAKE CLUTCH & PARTS & GEN. MDSE.**  
Address : Romulo Blvd, Tarlac City, Tarlac  
Type of Business : Merchandising  
TIN No. : 105-362-023-000  
Tel. No. : 0919-639-1972 / 606-7588

PR No.: 2023-07-282  
PO No.: 2023-377  
Date: 8/16/2023  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: 20 Calendar Days  
Date of Delivery:      Payment Term: n/15

| Item No. | Unit  | Description  | Quantity | Unit Cost | Total Cost             |
|----------|-------|--|----------|-----------|------------------------|
| 1        | liter | ENGINE OIL, 5w-30, Mag-1 European<br>*****<br>Purpose: For maintenance service of Fortuner POS-017 | 8        | 780.00    | <b><u>6,240.00</u></b> |

(Total Amount in Words) Six Thousand Two Hundred Forty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE M. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme: 8-18-23

### **IMM BRAKE CLUTCH & PARTS & GEN. MDSE.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT - TSU  
**RECEIVED**  
Date AUG 18 2023

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-10 2101-2023-05 0532  
Amount : ₱ 6240