



PURCHASE ORDER

Procurement Unit
Tel No.: (045) 606-8142 / 606-8157

DELIVERY DUE DATE: 2/9/24

Supplier : **INFOWORX INC.**
Address : Mc Arthur Highway, San Roque, Tarlac City
Type of Business : Merchandising
TIN No. : 004-845-988-005 VAT Reg.
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2023-11-460
PO No.: 2023-696
Date: 12/28/2023
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**
Date of Delivery:

Delivery Term: 30 calendar days
Payment Term: n/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
5	bottle	EPSON INK, T664100 L100/L200 Ink Bottle Black, 70ml	6	280.00	1,680.00
6	bottle	EPSON INK, T664200 L100/L200 Ink Bottle Cyan, 70ml	5	290.00	1,450.00
7	bottle	EPSON INK, T664300 L100/L200 Ink Bottle Magenta, 70ml	5	290.00	1,450.00
8	bottle	EPSON INK, T664400 L100/L200 Ink Bottle Yellow, 70ml ***** <i>Purpose: to be used in the processing of documentary requirements for TES and TDP Grantees of CHED</i>	5	290.00	1,450.00
					6,030.00

(Total Amount in Words) Six Thousand Thirty Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

[Signature]
DR. GRACE N. ROSETE
Vice President for Administration

Authorized Official *[Signature]*

Conforme: *[Signature]* 01-10-2024

INFOWORX INC.

(Signature over printed name & date)

Bank Account Name: _____
Bank Account Number: _____
Bank Name: _____
Bank Address: _____



Funds Available:

[Signature]
IASPERA YAUDER, CPA
Budget Officer

ALOPS No.: 02-308603-2024-01-0070
Amount: 6,030.00