



# PURCHASE ORDER

**DELIVERY DUE DATE:** 3/24/24

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

Supplier : **TARLAC MAC ENTERPRISES, INC.**  
Address : 1030 Mac Arthur Highway, Brgy. San Nicolas, Tarlac City  
Type of Business : Merchandising  
TIN No. : 216-156-371-000 VAT Reg.  
Tel. No. : 0977-398-6495

PR No.: 2023-07-291  
PO No.: 2024-010  
Date: 01/03/2024  
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 60 Calendar Days  
Date of Delivery: \_\_\_\_\_ Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	unit	<b>BOOK CART, TROTTE</b> n, Double Sided Book Cart, with wheels, 3-tier, 6 sloping shelves, Materials: Steel Heavy duty, color: Any, Caster: 5 in, Dimension: 38in W x 18in D x 46.3in H	1	38,000.00	38,000.00
2	unit	<b>BOOKSHELVES, SOHO FC-E18 MODEL: FIJI</b> , Adjustable, 5-tier, Materials: Steel heavy duty, Color: White, Dimension: L48in x W 16in x H 72in	3	10,500.00	31,500.00
3	unit	<b>CABINET, SOHO FC-A18 MODEL: PORTUGAL</b> , 5 layer 2-door swing cabinet, material: steel, powder-coated in light gray finish, color: light gray, dimension: L35.4" x W15.7" x H72.8", Gauge: 22mm	5	9,500.00	47,500.00
4	unit	<b>CABINET, SOHO FD-3 MODEL: YORK</b> , Lateral Filing Cabinet, 3-drawers; made of steel; color: beige; dimension: (WxDxH): 35 1/2"x 17 1/2"x 41 1/2"; gauge 22 steel	9	12,900.00	116,100.00
5	unit	<b>CABINET, SOHO FD-4 MODEL: WESTMINSTER</b> , Filing, Lateral, 4-drawers; Color: Beige: Plain Finish; Body (HxWxL): 55" x 18" x 35.5"; Drawers (HxWxL): 6" x 16" x 32"; Gauge 22 Steel	16	16,300.00	260,800.00
6	unit	<b>CABINET, SOHO FC-4D MODEL: SWITZERLAND</b> , filing, vertical, 4 drawers, beige, plain finish, all metal body, centralized locking mechanism, Dimensions: 52"H x 18-1/2"W x 24"D	27	9,300.00	251,100.00
<i>Sub-total:</i>					<b>745,000.00</b>

Waranty Shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration

Authorized Official

Conforme:

*[Signature]* 11-Jan-2024

**TARLAC MAC ENTERPRISES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-101101-2024-01-0007  
Amount : ₱1,889,600



# PURCHASE ORDER

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Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
7	unit	<i>Balance Forwarded:</i> <b>CABINET, SOHO FC-06 MODEL: AUSTRIA, Metal, YB-1-10-3 Rows with lock, Dimension: W 90cm x D 40cm x H 185cm, Color - Gray, Material - Metal, Security Feature - with Lock, Special Feature (but not required) Adjustable Shelves (Suitable for storage of various height items)</b>	1	11,200.00	<b>745,000.00</b> 11,200.00
8	unit	<b>CHAIR, MCS MOBILER MODEL: EC-2144, Swivel Junior Executive; ergonomic swivel; mesh backrest</b>	172	2,250.00	387,000.00
9	unit	<b>CHAIR, JHP TR-200, for visitors, 63cm W x 58cm D x 81cm H, Color Fabric: Back Metal:Chrome, Item Material Backrest: 13mm thick plywood with 50mm thick foam covered with PU faux leather. Seat: 13mm thick plywood with 50mm thick foam covered with PU faux leather. Armrest: Polypropylene (Pp) Plastic. Leg: 20 x 40mm x 1.0mm thick metal tube in chrome plating finish</b>	2	4,500.00	9,000.00
10	unit	<b>CHAIR, JHP JIT-Q9, Swivel Executive; high backrest, mesh net with armrest; chrome leg: color: black, ergonomic swivel</b>	6	4,500.00	27,000.00
11	unit	<b>CHAIR, ACR-TUB ARMCHAIR, Tub Armchair, plush Cushion, made from Faux Leather, Black Seat Depth-66cm, L 68cm, W 66cm, H 71cm</b>	2	25,000.00	50,000.00
<i>Sub-total:</i>					<b>1,229,200.00</b>

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Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration

Authorized Official

Conforme:

11-Jan 2024

**TARLAC MAC ENTERPRISES, INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-101101- 2024-01-0007  
Amount : ₱1,229,200.00





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Date: 01/03/2024  
Mode of Procurement: Public Bidding

Gentlemen:

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Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 60 Calendar Days  
Payment Term: N/30

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
12	unit	<i>Balance Forwarded:</i> <b>COMPUTER CHAIR, JHP MODEL: JIT-Q3, SEAT/BACK ASSEMBLY:</b> The seat & back is made up of 1.2 cm thick hot-pressed plywood are upholstered with contoured lumbar support for extra comfort. BACK SIZE:39.0 cm (W) X 24.0 cm (H), SEAT SIZE: 44.0 cm (W) X 41.0 cm (D) <b>POLYURETHANE FOAM:</b> The polyurethane foam is moulded with density=45 +/-2 kg/m3 and hardness = 20 +/-2 on Hampden machine at 25% compression. <b>SEAT/BACK COVERS:</b> The upholstered seat is covered on the underside with black polypropylene non-woven fabric and the upholstered back is covered with a back cover injection moulded in black Co-polyer Polypropylene. No Armrests. <b>PNEUMATIC HEIGHT ADJUSTMENT:</b> The pneumatic height adjustment has an adjustment stroke at 9.0 cm	20	4,000.00	<b>1,229,200.00</b> 80,000.00
13	unit	<b>TABLE, JHP MODEL: JIT-LF38 WITH JIT-EFP2, COMPUTER</b> made of wood and metal; Size D-60cmx L-120cmxH-75cm; color: Beech Tabletop with 1/8" thick particle board core laminated with thermofused melamine finished beech color scratch resistant tabletop with 3mm PVC edge banding with two (2) grommet holes cables gauge 22 durable metal pedestal and base coated gray	20	10,500.00	210,000.00
14	unit	<b>CONFERENCE TABLE &amp; CHAIRS, SOHO HM-84/EC-2144 MODEL: SUBIC, 6-seater</b> Conference Table, 6ft x 4ft, wooden, rectangular, swivel chair, mesh fabric	11	28,400.00	312,400.00
<i>Sub-total:</i>					<b>1,831,600.00</b>

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**DR. GRACE N. ROSETE**  
Vice President for Administration

Authorized Official



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*[Signature]* 11 - Jan - 2024

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Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-191101-2024-01-0007  
Amount : ₱1,831,600



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Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
15	unit	<i>Balance Forwarded:</i> <b>STOOL</b> , ACR/ICONS, Ottoman, Material: Fabric, Color: Assorted color, Dimension: Diameter 48cm; Height: 38cm	5	9,800.00	<b>1,831,600.00</b> 49,000.00
16	unit	<b>TABLE</b> , JHP SK-8812, Executive Table with Drawer and Lock, Wooden, Drawers: 1 center, 2 left, 2 right, Mahogany Color, 120 cm L x 60 cm W x 76 cm H <i>warranty: one (1) year warranty on parts &amp; labor</i>  ***** <i>Purpose: Supply and Delivery of Furniture &amp; Fixtures (APP 2023)</i>	1	9,000.00	9,000.00
					<b>1,889,600.00</b>

(Total Amount in Words) One Million Eight Hundred Eighty-Nine Thousand Six Hundred Pesos Only

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Budget Officer

ALOBS No.: 02-10101-2024-01-0007  
Amount: ₱1,889,600